



County of San Diego

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HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

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CSA-17 Advisory Committee
Tom Slipper, Chair/Maggie Houlihan/Vice-Chair
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Community Epidemiology
Emergency & Disaster Medical Services
HIV/STD Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 ADVISORY COMMITTEE MEETING MINUTES

Tuesday, February 7, 2006

Members Present

Finnell, Mayor Jerry – City of Del Mar
Houlihan, Maggie – City of Encinitas
Zovanyi, Jerry – Member-at-Large

Guests Present

Cerny, Barbara – Encinitas Fire
Heiser, Chief Don – Encinitas Fire
Johnson, Wayne – S.D. Medical Services Enterprise
Michel, Tony – Rancho Santa Fe Fire
Ott, Chief David – Solana Beach/Del Mar Fire
Pavone, Chief Nick – Rancho Santa Fe Fire
Simonsen, Michael – S.D. Medical Services Enterprise
Sturtevant, Jim – Rancho Santa Fe Fire

Members Absent

Hickerson, Tom – Rancho Santa Fe Fire Prot. Dist.
Marquardt, Larry – Member-at-Large
Powell, Mayor David – City of Solana Beach
Slipper, Tom – Torrey Pines Comm. Planning Group

County Staff Present

Lindstrom, Mark
Marcotte, R.N., Annie
Metz, R.N., Marcy

Recorder

Rupp, Merle

I. INTRODUCTIONS AND ANNOUNCEMENTS

Maggie Houlihan, Vice-Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

Ms. Houlihan stated that the Health Fair held January 18, 2006 was outstanding. She personally made over 600 mini-smoothies. There was blood pressure testing, a bicycle clinic where a person could have their bicycle tuned up, and a triathlete was present who has muscular dystrophy, who was the motivational speaker. The staff at the community center where it was held were great also.

Ms. Houlihan requested information on attendance requirements of Advisory Board members and to find out why members have not been attending recent meetings and what their future intentions are. If members are not interested in continuing to serve, alternates should be selected if an alternate is not already in place. **ACTION: County EMS staff will check the CSA-17 Bylaws on the attendance requirement and ascertain what members intentions are as to serving on the Board. Ms. Houlihan requested that the issue of “Attendance” be placed on the agenda for the next CSA-17 meeting on May 2, 2006.**

II. APPROVAL OF MINUTES – November 1, 2005 and January 3, 2006

Due to the lack of a quorum, the Minutes of November 1, 2005 and January 3, 2006 were not approved. Tabled until next meeting of May 2, 2006. However, the Board members present recommended approval of both sets of minutes for the next meeting.

Board members would like to make sure that the September, 2005 compliance report statistics be made available.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Mark Lindstrom, County EMS)

Mr. Lindstrom distributed a sheet titled “CSA-17 Budget Tracking, FY 2005-06, December 31, 2005.” This sheet included the year-end projections based on second quarter revenue and expenditures. Approximately \$65,000 has been set aside for purchase of hand-held patient information devices for the non-transporting fire engines. \$10,000 is for the radios for the new 12-hour ambulance and \$160,000 is for twelve-lead monitors, EKG machines. County EMS Staff is working with County Purchasing and Contracting to get contract amendments in place and have the agencies purchase the units at a reduced price.

It is estimated that CSA-17 will still finish the year approximately \$178,000 to the good this year.

The contract between the County of San Diego and San Diego Medical Services Enterprise will expire on August 31, 2007. Work on the Request for Proposal (RFP) for a new contract will begin in the very near future.

Budget preparation for fiscal year 2006-07 will begin very soon also. Mr. Lindstrom asked if some members would be willing to serve on the budget subcommittee once again. **ACTION: Ms. Houlihan and Mr. Finnell volunteered to participate.**

Property Tax Negotiations

ACTION: Tabled until next CSA-17 meeting of May 2, 2006. Mr. Lindstrom will follow-up further with the County's Property Tax Services division.

Strategic Plan

At the CSA-17 Fire Chiefs meeting previously on this date, discussion was held on what would occur if a second unit was implemented July 1, 2006. With updated finances, it is hoped that the second unit might be implemented sooner in the future than earlier estimated. It is hoped that Del Mar Fire will have one-and-one paramedic and EMT capability by 2008. The fact that Encinitas Fire has been able to go one-and-one at this time has been a big financial savings.

Ms. Houlihan thanked County staff for the CSA-17 map of fire station locations.

B. Administrative Report (Annie Marcotte, R.N., County EMS)

Bruce Haynes, M.D., has been appointed as the Interim EMS Medical Director. The last day of Dr. Vilke's employment is February 28, 2006 so Dr. Vilke is still the Medical Director until that date. Dr. Haynes has many years of experience in emergency medicine and for the last thirteen years he has been and is the EMS Medical Director for Orange and Imperial Counties. Dr. Haynes will be employed approximately twenty hours a week for San Diego County. The interview panel will once again convene to find a full-time EMS Medical Director for the future.

Discussion ensued on the progress of a Letter of Support/Concern regarding the EMS Medical Director position. Some groups, such as the San Diego County Fire Chiefs' Association did meet with County CAO Walt Ekard and Carmel Angelo, Interim EMS Director and expressed their concerns. Ms. Houlihan expressed frustration over trying to get a solid answer on why Dr. Vilke's contract was being terminated and the perceived conflict of interest.

Marcy Metz, R.N., County EMS Assistant Director, stated that the issue came about after UCSD Medical Center announced its' twenty-year Vision Plan and a discussion regarding trauma centers. With the County Board of Supervisors designating trauma centers, they felt having the County EMS Medical Director employed by UCSD a perceived conflict of interest.

Ms. Houlihan requested that the Fire Chiefs' forward a copy of their letter and she would tailor it to be more specific from the CSA-17 Advisory Board. In this manner, the views of elected officials and representatives of unincorporated areas of the County can voice their opinions. Ms. Houlihan will plan on making a presentation to the County Board of Supervisors on this subject.

Ms. Metz announced that Mr. Lindstrom has been promoted to Principal Administrative Analyst with County EMS and Advisory Board members and attendees congratulated him. Mr. Lindstrom stated that he would continue in his current role with CSA-17. Ms. Houlihan recommended Mr. Lindstrom bring refreshments to the next meeting in celebration of his appointment.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

Mr. Johnson concurred that the North County Health Fair was very successful with a very good turnout.

<u>Month</u>	<u>Uncorrected Compliance</u>	<u>Corrected Compliance</u>
September, 2005	85.06%	95.66%
October, 2005	88.86%	96.55%

V. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, May 2, 2006 at 4:00 p.m. at the Solana Beach City Hall Council Chambers. (The meeting date was later changed to Tuesday, April 25, 2006 at 4:00 p.m.)

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS